

<NSI BOARD MEETING>
MEETING MINUTES

Meeting Date: 1/7/2019

Meeting Location: NSI Office

Approval: Final

Recorded By: Madeline Oberman

1 ATTENDANCE

Name	Title	Organization	Present
Kate Haher	President	North CID	X
Jim Dwyer	Vice President of Finance	North SBD	X
Yusef Scoggin	Secretary	Southeast SBD	X
Henry Edmonds	Board Member	North SBD	X
Gina Heagney	Board Member	Westminster Lake SBD	X
Bill Latz	Board Member	Washington Place SBD	
Maggie Malcolm	Board Member	South SBD	X
Ashley Johnson	Board Member	Euclid South CID	X
Brian Phillips	Board Member	WUMC	
Eric Weber	Board Member	Waterman Lake SBD	
Jim Whyte	Executive Director	NSI	X
Sarah Wickenhauser	Deputy Director	NSI	
Madeline Oberman	Neighborhood Advocate	NSI	X
Lyndon Cornell	Camera Project Manager	NSI	X
Mark Rubin	Guest	Euclid South CID	
Todd Mandel	Guest	South SBD	
Bobby Butterly	Guest	DeBaliviere Place SBD	X
Charles Betts	Owner	TCF	
Matt Karnowski	Chief of Operations	TCF	

Additional Attendees: Jeff Hood & Luke Henson representing WUMCRC.

2 MEETING LOCATION

Central West End Neighborhood Security Initiative Office, 447 N. Euclid Ave.

3 MEETING START

Meeting Schedule Start: 4:00 pm

Meeting Actual Start: 4:03 pm

4 AGENDA

- **Call meeting to order**
 - Maggie Malcolm made a motion to approve meeting minutes and the motion was seconded. Motion carried unanimously. Minutes approved.
- **Financial Report**

- Kate Haher made a motion to approve financial report and the motion was seconded. Motion carried unanimously. Financial report approved.
- Maggy Malcolm brought up a few questions centered around budget spending discrepancies. Jim reminded the board that the NSI has been supplementing the difference between the budget and costs with reserves over the past couple years. Henry and Kate clarified that there should not be a discrepancy between the numbers, that the transfer of funds to and from the reserves should be itemized on the budget reports moving forward for clarity and transparency.
- Bill Latz proposed the board implements a policy that the NSI cannot spend more than the yearly income. Bobby Butterly agreed that this would be a good thing to do moving forward.
- Jim Whyte and Bill Latz brought up Sarah's message that the NSI should find another accountant, due to the consistent errors in the current accountant's reports.
- Yusef Scoggin introduced a discussion on SBD and CID budgetary thresholds; that while fluctuations in spending is expected, these entities still have a finite amount of money to spend. He reminded the board of Brian Phillips' suggestion that the board looks into governmental grants to help offset the costs of camera supplies and maintenance.
 - Jim Dwyer added that the board should plan long term and incrementally add funds to a camera maintenance fund over the course of three to five years rather than pay for the maintenance upfront when needed.
- Jim Dwyer suggested the entities present negotiate with their banks for a better savings interest rate. Kate suggested all the entities inform each other which banks they use so that they can lobby together for a better rate.
- Jim Dwyer followed the budgetary discussion by introducing the question of whether or not there is a point where the cooperative should stop accepting other neighborhoods. While the addition of more neighborhoods means additional sources of funds, there might be a point where effectiveness drops or compromises must be made.
- **Board Positions**
 - Jim Whyte proposed that Kate continue to serve as president of the board, that Jim Dwyer continue to serve as vice president of finance, and that Yusef Scoggin continue to serve as secretary for 2019. Kate, Jim, and Yusef accept their nominations. Kate asked for nominations for the vacant position of vice chair. Ashley Johnson nominated herself for vice chair. Ashley made a motion to confirm Kate as president, Jim as vice president, and Yusef as secretary. The motion was seconded and passed unanimously. Kate made a motion to confirm Ashley as vice chair. The motion was seconded and passed unanimously.
- **Deputy Director Report**
 - Most of the topics outlined in the Deputy Director Report was discussed during the discussion on the financial report. Jim quickly went over the remainder of the Deputy Director Report.
- **Neighborhood Advocate Report**
 - Maddy gave an update on number of cases following, recent court hearings and trials, continuing court cases and upcoming trails, hearings and completed cases. Along with detailed case notes for reference.
 - Maddy asked the entities present to aid in a letter writing event and the court advocacy program.
 - Maggy requested more information about victims and their case details are added to the reports.

- **NSI Camera Project Manager Report**
 - Lyndon Cornell gave a 2018 overview. He conducted 123 camera reviews which led to 70 suspects arrested.
 - Lyndon Cornell described all notable camera reviews for December 2018. See attached power point for more details.
- **NSI Executive Director Report**
 - Crime
 - See attached power point for crime summary the current end of year data. All the data for December 2018 has not been published yet.
- **Other Business**
- **Guest Comments**

5 MEETING END – 5:24 PM

6 POST MEETING ACTION ITEMS

Action	Assigned To	Deadline
Inventory and evaluation of current camera system. Multi-year camera budget broken down by categories such as maintenance, replacement equipment, expansion.	Lyndon and Jim Whyte	ASAP
Jim Whyte will talk to Downtown STL about their recent RFP	Jim Whyte	ASAP
Jim Whyte will contact other security vendors for service and pricing.	Jim Whyte	ASAP
Sarah will prepare written procedures for billing, scheduling, contract negotiation, etc. in regard to security providers.	Sarah Wickenhauser	ASAP

7 DECISIONS MADE

- **Meeting Minutes were approved.**
- **Financial Report was approved.**

8 NEXT MEETING

Next Meeting: <447 N. Euclid> < > < >